

SUPPLIER QUALIFICATION

QUALITY ASSURANCE SURVEY

INSTRUCTIONS FOR COMPLETING THIS SURVEY

For suppliers holding valid Regulatory Agency Certification(s) (FAA, Transport Canada, EASA etc.):

- Complete the following survey sections:
 - A** – Company Identification
 - B** – Approvals / Certificates / Registrations
 - C** – Quality Assurance Program
 - E** – Technical Process Capabilities and Standards
 - G** – Supplier Certification of Quality Assurance Survey
- Please answer each question. **Do not leave blanks.**
 - If a question does not apply to your organization, answer "No" and indicate "N/A" in the comments.
 - Include any additional supporting comments as required.
- Please provide all current operating specifications, registration documents, and quality system approvals.

For suppliers that do not hold Regulatory Agency Certification(s) AND provide aeronautical product related services:

- Complete the following survey sections:
 - A** – Company Identification
 - B** – Approvals / Certificates / Registrations
 - C** – Quality Assurance Program
 - D** – Quality Assurance Program (Non-Certified Suppliers)
 - E** – Technical Process Capabilities and Standards
 - F** – Process Capabilities Reference List
 - G** – Supplier Certification of Quality Assurance Survey
- Please answer each question. **Do not leave blanks.**
 - If a question does not apply to your organization, answer "No" and indicate "N/A" in the comments.
 - Include any additional supporting comments as required.
- Please provide all current quality system approvals.

For suppliers that do not hold Regulatory Agency Certification(s) AND are sellers of aircraft material or other aeronautical product:

- Complete the following survey sections:
 - A** – Company Identification
 - B** – Approvals / Certificates / Registrations
 - C** – Quality Assurance Program
 - D** – Quality Assurance Program (Non-Certified Suppliers)
 - G** – Supplier Certification of Quality Assurance Survey
- Please answer each question. **Do not leave blanks.**
 - If a question does not apply to your organization, answer "No" and indicate "N/A" in the comments.
 - Include any additional supporting comments as required.
- Please provide all current quality system approvals.

SUPPLIER QUALIFICATION

QUALITY ASSURANCE SURVEY

A. COMPANY IDENTIFICATION

Legal Name: _____

Company Address: _____ City: _____

State / Prov: _____ Country: _____ ZIP / Postal Code: _____

B. APPROVALS / CERTIFICATES / REGISTRATIONS

Regulatory Agency Approvals / Certificates	Please provide copies of certificates	Comments
<input type="checkbox"/> FAA (Mfr, PMA, PAH, TSOA, SBA, 14 CFR Part 145, etc.) <input type="checkbox"/> Transport Canada (AMO, DAO, Authorized Manufacturer, etc.) <input type="checkbox"/> EASA (part 145, etc.) <input type="checkbox"/> CAAC (part 145, etc.) <input type="checkbox"/> Other If yes: provide list in comments		
Civil Quality System Standards	Please provide copies of certificates	Comments
<input type="checkbox"/> ISO _____ <input type="checkbox"/> AS _____ <input type="checkbox"/> ISO 17025 (calibration) <input type="checkbox"/> ASA 100 (distributors) <input type="checkbox"/> Other If yes: provide list in comments		
Military / Government Quality Systems	Please provide copies of certificates	Comments
<input type="checkbox"/> US DoD If yes: list branches in comments <input type="checkbox"/> Canada DND If yes: list branches in comments <input type="checkbox"/> Other If yes: provide list in comments		
OEM Authorizations	Please provide copies of any certificates/letters	Comments
<input type="checkbox"/> General Electric <input type="checkbox"/> Honeywell <input type="checkbox"/> Pratt & Whitney <input type="checkbox"/> Rolls Royce <input type="checkbox"/> Safran <input type="checkbox"/> Other If yes: provide list in comments	<input type="checkbox"/> Airbus Helicopters <input type="checkbox"/> Boeing <input type="checkbox"/> Bombardier <input type="checkbox"/> Dassault Falcon <input type="checkbox"/> Embraer	

CONTENT IS CONFIDENTIAL AND PROPRIETARY TO STANDARD AERO.
 INFORMATION SHALL NOT BE DISCLOSED TO THIRD PARTIES WITHOUT THE WRITTEN CONSENT OF STANDARD AERO.

SUPPLIER QUALIFICATION

QUALITY ASSURANCE SURVEY

NADCAP Approvals	Please provide copies of certificates	Comments
<input type="checkbox"/> Chemical Processing <input type="checkbox"/> Coating <input type="checkbox"/> EDM <input type="checkbox"/> Other If yes: provide list in comments	<input type="checkbox"/> Heat Treatment <input type="checkbox"/> NDT <input type="checkbox"/> Welding	
Environmental Quality System Standards	Please provide copies of certificates	Comments
<input type="checkbox"/> ISO 14001 <input type="checkbox"/> Other If yes: provide list in comments		

C. QUALITY ASSURANCE PROGRAM QUESTIONNAIRE

Please answer each question. Please do not leave blanks.	Yes	No	Comments
1. Are you actively participating in a Drug and Alcohol Misuse Prevention program?	<input type="checkbox"/>	<input type="checkbox"/>	
2. Suppliers based in the US and FAA Part 145 Repair Stations:			
a. Anti-drug and Alcohol Misuse Prevention Program Operations Specification – Copy of Form A449 is required	<input type="checkbox"/>	<input type="checkbox"/>	
b. Anti-drug and Alcohol Misuse Prevention Program registered with the FAA, Office of Aerospace Medicine, Drug Abatement Division – Copy of Registration Letter is required	<input type="checkbox"/>	<input type="checkbox"/>	
c. Do your sub-tier suppliers participate in an approved Drug and Alcohol Misuse Prevention program?	<input type="checkbox"/>	<input type="checkbox"/>	
d. If yes to 2c, please provide copies of Anti-drug and Alcohol Misuse Prevention Program compliance certificates for sub-tier suppliers.	<input type="checkbox"/>	<input type="checkbox"/>	
3. Suppliers based in the US only:			
a. Toxic substances US – EPA Toxic Substance Control Act: does your company import, manufacture or process any substance not included on the exemption list of active substances?	<input type="checkbox"/>	<input type="checkbox"/>	
b. Does your company have a procedure to comply with duty time requirements?	<input type="checkbox"/>	<input type="checkbox"/>	
4. Do you permit freedom of access to your facilities for the purposes of product verification at source and/or quality system auditing? <i>This includes access by applicable regulatory agencies.</i>	<input type="checkbox"/>	<input type="checkbox"/>	

CONTENT IS CONFIDENTIAL AND PROPRIETARY TO STANDARD AERO.
 INFORMATION SHALL NOT BE DISCLOSED TO THIRD PARTIES WITHOUT THE WRITTEN CONSENT OF STANDARD AERO.

SUPPLIER QUALIFICATION

QUALITY ASSURANCE SURVEY

D. QUALITY ASSURANCE PROGRAM QUESTIONNAIRE (NON-CERTIFICATED SUPPLIERS)

Please answer each question. Please do not leave blanks.		If "N/A", provide explanation in comments.		
		Yes	No	Comments
Quality Program:				
1. Does your organization have a documented and established quality program? If yes, does the quality program include:		<input type="checkbox"/>	<input type="checkbox"/>	
a. Training and qualification of individuals?		<input type="checkbox"/>	<input type="checkbox"/>	
b. Handling and storage provisions to prevent unauthorized release of product?		<input type="checkbox"/>	<input type="checkbox"/>	
c. Identification, segregation, and control of non-conforming product?		<input type="checkbox"/>	<input type="checkbox"/>	
d. Notification to the purchaser of non-conforming or non-airworthy product?		<input type="checkbox"/>	<input type="checkbox"/>	
e. Traceability and retention of quality records to demonstrate conformity of product?		<input type="checkbox"/>	<input type="checkbox"/>	
2. Will you provide a customer copy of your Quality Assurance Manual upon request?		<input type="checkbox"/>	<input type="checkbox"/>	
Personnel:		Yes	No	Comments
3. Do you have procedures for training & maintaining proficiency of personnel?		<input type="checkbox"/>	<input type="checkbox"/>	
4. Do you have a roster that identifies individuals authorized to release a product after repair or inspection?		<input type="checkbox"/>	<input type="checkbox"/>	
5. Do you have a roster listing all employees and job descriptions, including supervisors and managers?		<input type="checkbox"/>	<input type="checkbox"/>	
6. Are there specified individuals in charge of technical data, calibration, shelf life, and scrap parts?		<input type="checkbox"/>	<input type="checkbox"/>	
7. Is there a manager responsible for making business decisions concerning quality, personnel, and financials?		<input type="checkbox"/>	<input type="checkbox"/>	

CONTENT IS CONFIDENTIAL AND PROPRIETARY TO STANDARD AERO.
INFORMATION SHALL NOT BE DISCLOSED TO THIRD PARTIES WITHOUT THE WRITTEN CONSENT OF STANDARD AERO.

SUPPLIER QUALIFICATION

QUALITY ASSURANCE SURVEY

Please answer each question. Please do not leave blanks.	<input type="checkbox"/>	<input type="checkbox"/>	If "N/A", provide explanation in comments.
8. Is there a security system in place that is regularly reviewed by management?	<input type="checkbox"/>	<input type="checkbox"/>	
Technical Data, Specifications, and Customer Requirements:		Yes	No
9. Do you have procedures for preparation, maintenance, and control of drawing, specifications, work instructions, and other technical data?	<input type="checkbox"/>	<input type="checkbox"/>	
10. Do you have procedures for determining major / minor repair scopes?	<input type="checkbox"/>	<input type="checkbox"/>	
11. Do the procedures ensure that obsolete, illegible, or marked up technical data is not used?	<input type="checkbox"/>	<input type="checkbox"/>	
12. Are changes in technical data effectively identified and followed up for incorporation into your procedures?	<input type="checkbox"/>	<input type="checkbox"/>	
13. Do you have procedures to meet customer specifications/requirements and verify those requirements are met?	<input type="checkbox"/>	<input type="checkbox"/>	
14. Do you have an internal audit program to ensure customer requirements and corrective actions are being met?	<input type="checkbox"/>	<input type="checkbox"/>	
Maintenance and Inspection Activities:		Yes	No
15. Do you have procedures for maintenance, preventative maintenance, alterations, and inspections?	<input type="checkbox"/>	<input type="checkbox"/>	
16. Are all inspections and test documented?	<input type="checkbox"/>	<input type="checkbox"/>	
17. Does the quality program give guidance on filling out and completing maintenance and inspection forms?	<input type="checkbox"/>	<input type="checkbox"/>	
18. Do you have procedures in place to address continuity of inspection during shift changes?	<input type="checkbox"/>	<input type="checkbox"/>	
19. Do you have procedures for performing final inspection of maintained articles?	<input type="checkbox"/>	<input type="checkbox"/>	
20. Are measures taken to ensure inspectors do not inspect their own work?	<input type="checkbox"/>	<input type="checkbox"/>	

CONTENT IS CONFIDENTIAL AND PROPRIETARY TO STANDARD AERO.
 INFORMATION SHALL NOT BE DISCLOSED TO THIRD PARTIES WITHOUT THE WRITTEN CONSENT OF STANDARD AERO.

SUPPLIER QUALIFICATION

QUALITY ASSURANCE SURVEY

Please answer each question. Please do not leave blanks.			If "N/A", provide explanation in comments.
Subcontracted Maintenance:	Yes	No	Comments
21. Do you subcontract work to sub-tier suppliers? If yes:	<input type="checkbox"/>	<input type="checkbox"/>	
a. Do you maintain a list of approved suppliers and/or subcontracted functions?	<input type="checkbox"/>	<input type="checkbox"/>	
b. Do you flow down the purchaser's quality and specific purchase order requirements to sub-tier suppliers?	<input type="checkbox"/>	<input type="checkbox"/>	
22. Do you perform quality audits on suppliers and subcontractors periodically?	<input type="checkbox"/>	<input type="checkbox"/>	
Material Handling & Control:	Yes	No	Comments
23. Are all incoming materials and parts subjected to a documented receiving inspection (including hidden damage, as applicable)?	<input type="checkbox"/>	<input type="checkbox"/>	
24. Are all products in-house protected from damage or contamination?	<input type="checkbox"/>	<input type="checkbox"/>	
25. Do you have procedures for storage and handling of sensitive parts and equipment?	<input type="checkbox"/>	<input type="checkbox"/>	
26. Do you have procedures available for the correct labeling, storage, and securing of high pressure bottles?	<input type="checkbox"/>	<input type="checkbox"/>	
27. Do you have a shelf life tracking program? If yes , does the program:	<input type="checkbox"/>	<input type="checkbox"/>	
a. Track the expiry dates of all products that have a shelf life?	<input type="checkbox"/>	<input type="checkbox"/>	
b. Ensure expired items will not be used?	<input type="checkbox"/>	<input type="checkbox"/>	
28. Do you have procedures for control of scrap parts?	<input type="checkbox"/>	<input type="checkbox"/>	
29. When returning scrap to the customer, are the scrap parts rendered unusable?	<input type="checkbox"/>	<input type="checkbox"/>	

CONTENT IS CONFIDENTIAL AND PROPRIETARY TO STANDARD AERO.
 INFORMATION SHALL NOT BE DISCLOSED TO THIRD PARTIES WITHOUT THE WRITTEN CONSENT OF STANDARD AERO.

SUPPLIER QUALIFICATION

QUALITY ASSURANCE SURVEY

Please answer each question. Please do not leave blanks.			If "N/A", provide explanation in comments.
Tool & Equipment Calibration	Yes	No	Comments
30. Do you have a tool / equipment calibration program? If yes:	<input type="checkbox"/>	<input type="checkbox"/>	
a. Is the use of inspection tools and equipment traceable through the calibration system or through documentation?	<input type="checkbox"/>	<input type="checkbox"/>	
b. Does your calibration system identify calibration due dates and cycles for each tool?	<input type="checkbox"/>	<input type="checkbox"/>	
c. Are personal tools controlled under the calibration system?	<input type="checkbox"/>	<input type="checkbox"/>	
d. Do you have a recall process in place that prevents out-of-service or due-for-calibration tools and equipment from being used?	<input type="checkbox"/>	<input type="checkbox"/>	
31. Do you perform in-house calibrations? If yes:	<input type="checkbox"/>	<input type="checkbox"/>	
a. Are masters traceable to NIST or equivalent standards?	<input type="checkbox"/>	<input type="checkbox"/>	
b. Are adequate environmental conditions maintained during calibrations?	<input type="checkbox"/>	<input type="checkbox"/>	
Retention of Records	Yes	No	Comments
32. Are training records kept for at least 3 years after a person has left the company?	<input type="checkbox"/>	<input type="checkbox"/>	
33. Are audit findings and corrective action records kept for a minimum of 3 years?	<input type="checkbox"/>	<input type="checkbox"/>	
34. Do you keep records of scrapped life-limited parts for at least 3 years?	<input type="checkbox"/>	<input type="checkbox"/>	
a. Do the records include the part number, serial number, and date scrapped?	<input type="checkbox"/>	<input type="checkbox"/>	
35. Are calibration records kept for at least 3 years or 3 cycles of calibration?	<input type="checkbox"/>	<input type="checkbox"/>	

CONTENT IS CONFIDENTIAL AND PROPRIETARY TO STANDARD AERO.
 INFORMATION SHALL NOT BE DISCLOSED TO THIRD PARTIES WITHOUT THE WRITTEN CONSENT OF STANDARD AERO.

SUPPLIER QUALIFICATION

QUALITY ASSURANCE SURVEY

E. TECHNICAL PROCESS CAPABILITIES AND STANDARDS

Comments
<p>Please provide a list of your organization's technical process capabilities and the associated technical standards used (e.g., SAE, ANSI, IEEE, ASTM, etc.)</p> <p>Or</p> <p>Complete Section F – Process Capabilities Reference List</p>

F. PROCESS CAPABILITIES REFERENCE LIST

Please use this list to identify your organization's capabilities	In House	Subcontracted	Comments
1. Welding	<input type="checkbox"/>	<input type="checkbox"/>	
a. GTA	<input type="checkbox"/>	<input type="checkbox"/>	
b. Electron Beam	<input type="checkbox"/>	<input type="checkbox"/>	
c. Resistance	<input type="checkbox"/>	<input type="checkbox"/>	
d. Micro-plasma	<input type="checkbox"/>	<input type="checkbox"/>	
e. Laster Cut / Weld / Clad	<input type="checkbox"/>	<input type="checkbox"/>	
2. Specialized Joining or Repair	<input type="checkbox"/>	<input type="checkbox"/>	
3. Shot Peening	<input type="checkbox"/>	<input type="checkbox"/>	
4. Furnace Brazing	<input type="checkbox"/>	<input type="checkbox"/>	
5. Heat Treating	<input type="checkbox"/>	<input type="checkbox"/>	
6. Fluoride Ion Cleaning	<input type="checkbox"/>	<input type="checkbox"/>	
7. Cleaning and Stripping (specify)	<input type="checkbox"/>	<input type="checkbox"/>	
8. Plating (specify)	<input type="checkbox"/>	<input type="checkbox"/>	
9. Metallizing / Plasma	<input type="checkbox"/>	<input type="checkbox"/>	
10. Protective Coatings (specify)	<input type="checkbox"/>	<input type="checkbox"/>	

CONTENT IS CONFIDENTIAL AND PROPRIETARY TO STANDARD AERO.
 INFORMATION SHALL NOT BE DISCLOSED TO THIRD PARTIES WITHOUT THE WRITTEN CONSENT OF STANDARD AERO.

SUPPLIER QUALIFICATION

QUALITY ASSURANCE SURVEY

Please use this list to identify your organization's capabilities	In House	Subcontracted	Comments
11. Non-Destructive Testing (specify)	<input type="checkbox"/>	<input type="checkbox"/>	
a. FPI/LPI (Fluorescent/Liquid Penetrant Inspection)	<input type="checkbox"/>	<input type="checkbox"/>	
b. MPI (Magnetic Particle Inspection)	<input type="checkbox"/>	<input type="checkbox"/>	
c. Ultrasonic	<input type="checkbox"/>	<input type="checkbox"/>	
d. Radiography	<input type="checkbox"/>	<input type="checkbox"/>	
e. Eddy Current	<input type="checkbox"/>	<input type="checkbox"/>	
12. Functional Testing (specify)	<input type="checkbox"/>	<input type="checkbox"/>	
a. Hydraulic	<input type="checkbox"/>	<input type="checkbox"/>	
b. Electrical	<input type="checkbox"/>	<input type="checkbox"/>	
i. Analog	<input type="checkbox"/>	<input type="checkbox"/>	
ii. Digital	<input type="checkbox"/>	<input type="checkbox"/>	
c. Pneumatic	<input type="checkbox"/>	<input type="checkbox"/>	
d. Heat Exchanger	<input type="checkbox"/>	<input type="checkbox"/>	
e. Speed	<input type="checkbox"/>	<input type="checkbox"/>	
13. Machining / Grinding (specify)	<input type="checkbox"/>	<input type="checkbox"/>	
14. High Speed Grinding	<input type="checkbox"/>	<input type="checkbox"/>	
15. Electro-Chemical Machining	<input type="checkbox"/>	<input type="checkbox"/>	
16. Airflow / EFA / GFA Testing	<input type="checkbox"/>	<input type="checkbox"/>	
17. Airfoil or Seal Restoration (specify)	<input type="checkbox"/>	<input type="checkbox"/>	
18. Specialized Dimensional Inspection (specify)	<input type="checkbox"/>	<input type="checkbox"/>	
19. Additive Manufacturing (specify)	<input type="checkbox"/>	<input type="checkbox"/>	
20. Chemical Processing (specify)	<input type="checkbox"/>	<input type="checkbox"/>	
21. Passivation	<input type="checkbox"/>	<input type="checkbox"/>	
22. Adhesive Bonding / Composites	<input type="checkbox"/>	<input type="checkbox"/>	
23. Others: please list on a separate attachment	<input type="checkbox"/>	<input type="checkbox"/>	

CONTENT IS CONFIDENTIAL AND PROPRIETARY TO STANDARD AERO.
 INFORMATION SHALL NOT BE DISCLOSED TO THIRD PARTIES WITHOUT THE WRITTEN CONSENT OF STANDARD AERO.

SUPPLIER QUALIFICATION

QUALITY ASSURANCE SURVEY

G. SUPPLIER CERTIFICATION OF QUALITY ASSURANCE SURVEY

Company Representative

Name: _____ Title: _____

Phone Number: _____ Email: _____

Certification

By signing below, I hereby certify that (a) the information provided in this form is complete, true, and correct, to the best of my knowledge; and (b) I hereby represent and warrant that I am duly authorized to execute this Certification on behalf of Supplier.

Date: _____ Signature: _____

CONTENT IS CONFIDENTIAL AND PROPRIETARY TO STANDARD AERO.
INFORMATION SHALL NOT BE DISCLOSED TO THIRD PARTIES WITHOUT THE WRITTEN CONSENT OF STANDARD AERO.