

## SUPPLIER QUALIFICATION

### QUALITY ASSURANCE SURVEY

#### INSTRUCTIONS FOR COMPLETING THIS SURVEY

For suppliers holding **valid Regulatory Agency Certification(s)** (FAA, Transport Canada, EASA etc.):

- Complete the following survey sections:
  - ☐ A – Company Identification
  - ☐ B – Approvals / Certificates / Registrations
  - ☐ C – Quality Assurance Program
  - ☐ E – Technical Process Capabilities and Standards
  - ☐ G – Supplier Certification of Quality Assurance Survey
- Please answer each question. **Do not leave blanks.**
  - If a question does not apply to your organization, answer “No” and indicate “N/A” in the comments.
  - Include any additional supporting comments as required.
- Please provide all current operating specifications, registration documents, and quality system approvals.

For suppliers that **do not hold Regulatory Agency Certification(s)** **AND** provide aeronautical product related services:

- Complete the following survey sections:
  - ☐ A – Company Identification
  - ☐ B – Approvals / Certificates / Registrations
  - ☐ C – Quality Assurance Program
  - ☐ D – Quality Assurance Program (Non-Certificated Suppliers)
  - ☐ E – Technical Process Capabilities and Standards
  - ☐ F – Process Capabilities Reference List
  - ☐ G – Supplier Certification of Quality Assurance Survey
- Please answer each question. **Do not leave blanks.**
  - If a question does not apply to your organization, answer “No” and indicate “N/A” in the comments.
  - Include any additional supporting comments as required.
- Please provide all current quality system approvals.

For suppliers that **do not hold Regulatory Agency Certification(s)** **AND** are sellers of aircraft material or other aeronautical product:

- Complete the following survey sections:
  - ☐ A – Company Identification
  - ☐ B – Approvals / Certificates / Registrations
  - ☐ C – Quality Assurance Program
  - ☐ D – Quality Assurance Program (Non-Certificated Suppliers)
  - ☐ G – Supplier Certification of Quality Assurance Survey
- Please answer each question. **Do not leave blanks.**
  - If a question does not apply to your organization, answer “No” and indicate “N/A” in the comments.
  - Include any additional supporting comments as required.
- Please provide all current quality system approvals.

# SUPPLIER QUALIFICATION

## QUALITY ASSURANCE SURVEY

### A. COMPANY IDENTIFICATION

Legal Name: \_\_\_\_\_

Company Address: \_\_\_\_\_ City: \_\_\_\_\_

State / Prov: \_\_\_\_\_ Country: \_\_\_\_\_ ZIP / Postal Code: \_\_\_\_\_

### B. APPROVALS / CERTIFICATES / REGISTRATIONS

<b>Regulatory Agency Approvals / Certificates</b> <span style="color: #00AEEF;">Please provide copies of certificates</span> <input type="checkbox"/> FAA (Mfr, PMA, PAH, TSOA, SBA, 14 CFR Part 145, etc.) <input type="checkbox"/> Transport Canada (AMO, DAO, Authorized Manufacturer, etc.) <input type="checkbox"/> EASA (part 145, etc.) <input type="checkbox"/> CAAC (part 145, etc.) <input type="checkbox"/> Other <b>If yes:</b> provide list in comments	Comments
<b>Civil Quality System Standards</b> <span style="color: #00AEEF;">Please provide copies of certificates</span> <input type="checkbox"/> ISO _____ <input type="checkbox"/> AS _____ <input type="checkbox"/> ISO 17025 (calibration) <input type="checkbox"/> ASA 100 (distributors) <input type="checkbox"/> Other <b>If yes:</b> provide list in comments	Comments
<b>Military / Government Quality Systems</b> <span style="color: #00AEEF;">Please provide copies of certificates</span> <input type="checkbox"/> US DoD <b>If yes:</b> list branches in comments <input type="checkbox"/> Canada DND <b>If yes:</b> list branches in comments <input type="checkbox"/> Other <b>If yes:</b> provide list in comments	Comments
<b>OEM Authorizations</b> <span style="color: #00AEEF;">Please provide copies of any certificates/letters</span> <div style="display: flex; justify-content: space-between;"> <div> <input type="checkbox"/> General Electric  <input type="checkbox"/> Honeywell  <input type="checkbox"/> Pratt &amp; Whitney  <input type="checkbox"/> Rolls Royce  <input type="checkbox"/> Safran  <input type="checkbox"/> Other <b>If yes:</b> provide list in comments </div> <div> <input type="checkbox"/> Airbus Helicopters  <input type="checkbox"/> Boeing  <input type="checkbox"/> Bombardier  <input type="checkbox"/> Dassault Falcon  <input type="checkbox"/> Embraer </div> </div>	Comments

CONTENT IS CONFIDENTIAL AND PROPRIETARY TO STANDARD AERO.  
INFORMATION SHALL NOT BE DISCLOSED TO THIRD PARTIES WITHOUT THE WRITTEN CONSENT OF STANDARD AERO.

## SUPPLIER QUALIFICATION

### QUALITY ASSURANCE SURVEY

<b>NADCAP Approvals</b> <input type="checkbox"/> Chemical Processing <input type="checkbox"/> Coating <input type="checkbox"/> EDM <input type="checkbox"/> Other <b>If yes:</b> provide list in comments	<b>Please provide copies of certificates</b> <input type="checkbox"/> Heat Treatment <input type="checkbox"/> NDT <input type="checkbox"/> Welding	Comments
<b>Environmental Quality System Standards</b> <input type="checkbox"/> ISO 14001 <input type="checkbox"/> Other <b>If yes:</b> provide list in comments	<b>Please provide copies of certificates</b>	Comments

### C. QUALITY ASSURANCE PROGRAM QUESTIONNAIRE

Please answer each question. Please do not leave blanks.	Yes	No	Comments
1. Are you actively participating in a Drug and Alcohol Misuse Prevention program?	<input type="checkbox"/>	<input type="checkbox"/>	
2. Suppliers <b>based in the US</b> and <b>FAA Part 145 Repair Stations</b> :			
a. Anti-drug and Alcohol Misuse Prevention Program Operations Specification – <b>Copy of Form A449 is required</b>	<input type="checkbox"/>	<input type="checkbox"/>	
b. Anti-drug and Alcohol Misuse Prevention Program registered with the FAA, Office of Aerospace Medicine, Drug Abatement Division – <b>Copy of Registration Letter is required</b>	<input type="checkbox"/>	<input type="checkbox"/>	
c. Do your sub-tier suppliers participate in an approved Drug and Alcohol Misuse Prevention program?	<input type="checkbox"/>	<input type="checkbox"/>	
d. <b>If yes to 2c, please provide copies of Anti-drug and Alcohol Misuse Prevention Program compliance certificates</b> for sub-tier suppliers.	<input type="checkbox"/>	<input type="checkbox"/>	
3. Suppliers <b>based in the US only</b> :			
a. Toxic substances US – EPA Toxic Substance Control Act: does your company import, manufacture or process any substance not included on the exemption list of active substances?	<input type="checkbox"/>	<input type="checkbox"/>	
b. Does your company have a procedure to comply with duty time requirements?	<input type="checkbox"/>	<input type="checkbox"/>	
4. Do you permit freedom of access to your facilities for the purposes of product verification at source and/or quality system auditing? <i>This includes access by applicable regulatory agencies.</i>	<input type="checkbox"/>	<input type="checkbox"/>	

CONTENT IS CONFIDENTIAL AND PROPRIETARY TO STANDARD AERO.  
INFORMATION SHALL NOT BE DISCLOSED TO THIRD PARTIES WITHOUT THE WRITTEN CONSENT OF STANDARD AERO.

## SUPPLIER QUALIFICATION

### QUALITY ASSURANCE SURVEY

#### D. QUALITY ASSURANCE PROGRAM QUESTIONNAIRE (NON-CERTIFICATED SUPPLIERS)

Please answer each question. Please do not leave blanks.

If "N/A", provide explanation in comments.

Quality Program:	Yes	No	Comments
1. Does your organization have a documented and established quality program? If yes, does the quality program include:	<input type="checkbox"/>	<input type="checkbox"/>	
a. Training and qualification of individuals?	<input type="checkbox"/>	<input type="checkbox"/>	
b. Handling and storage provisions to prevent unauthorized release of product?	<input type="checkbox"/>	<input type="checkbox"/>	
c. Identification, segregation, and control of non-conforming product?	<input type="checkbox"/>	<input type="checkbox"/>	
d. Notification to the purchaser of non-conforming or non-airworthy product?	<input type="checkbox"/>	<input type="checkbox"/>	
e. Traceability and retention of quality records to demonstrate conformity of product?	<input type="checkbox"/>	<input type="checkbox"/>	
2. Will you provide a customer copy of your Quality Assurance Manual upon request?	<input type="checkbox"/>	<input type="checkbox"/>	
Personnel:	Yes	No	Comments
3. Do you have procedures for training & maintaining proficiency of personnel?	<input type="checkbox"/>	<input type="checkbox"/>	
4. Do you have a roster that identifies individuals authorized to release a product after repair or inspection?	<input type="checkbox"/>	<input type="checkbox"/>	
5. Do you have a roster listing all employees and job descriptions, including supervisors and managers?	<input type="checkbox"/>	<input type="checkbox"/>	
6. Are there specified individuals in charge of technical data, calibration, shelf life, and scrap parts?	<input type="checkbox"/>	<input type="checkbox"/>	
7. Is there a manager responsible for making business decisions concerning quality, personnel, and financials?	<input type="checkbox"/>	<input type="checkbox"/>	

CONTENT IS CONFIDENTIAL AND PROPRIETARY TO STANDARD AERO.  
INFORMATION SHALL NOT BE DISCLOSED TO THIRD PARTIES WITHOUT THE WRITTEN CONSENT OF STANDARD AERO.

## SUPPLIER QUALIFICATION

### QUALITY ASSURANCE SURVEY

Please answer each question. Please do not leave blanks.			If "N/A", provide explanation in comments.
8. Is there a security system in place that is regularly reviewed by management?	<input type="checkbox"/>	<input type="checkbox"/>	
<b>Technical Data, Specifications, and Customer Requirements:</b>	<b>Yes</b>	<b>No</b>	<b>Comments</b>
9. Do you have procedures for preparation, maintenance, and control of drawing, specifications, work instructions, and other technical data?	<input type="checkbox"/>	<input type="checkbox"/>	
10. Do you have procedures for determining major / minor repair scopes?	<input type="checkbox"/>	<input type="checkbox"/>	
11. Do the procedures ensure that obsolete, illegible, or marked up technical data is not used?	<input type="checkbox"/>	<input type="checkbox"/>	
12. Are changes in technical data effectively identified and followed up for incorporation into your procedures?	<input type="checkbox"/>	<input type="checkbox"/>	
13. Do you have procedures to meet customer specifications/requirements and verify those requirements are met?	<input type="checkbox"/>	<input type="checkbox"/>	
14. Do you have an internal audit program to ensure customer requirements and corrective actions are being met?	<input type="checkbox"/>	<input type="checkbox"/>	
<b>Maintenance and Inspection Activities:</b>	<b>Yes</b>	<b>No</b>	<b>Comments</b>
15. Do you have procedures for maintenance, preventative maintenance, alterations, and inspections?	<input type="checkbox"/>	<input type="checkbox"/>	
16. Are all inspections and test documented?	<input type="checkbox"/>	<input type="checkbox"/>	
17. Does the quality program give guidance on filling out and completing maintenance and inspection forms?	<input type="checkbox"/>	<input type="checkbox"/>	
18. Do you have procedures in place to address continuity of inspection during shift changes?	<input type="checkbox"/>	<input type="checkbox"/>	
19. Do you have procedures for performing final inspection of maintained articles?	<input type="checkbox"/>	<input type="checkbox"/>	
20. Are measures taken to ensure inspectors do not inspect their own work?	<input type="checkbox"/>	<input type="checkbox"/>	

CONTENT IS CONFIDENTIAL AND PROPRIETARY TO STANDARD AERO.  
INFORMATION SHALL NOT BE DISCLOSED TO THIRD PARTIES WITHOUT THE WRITTEN CONSENT OF STANDARD AERO.

## SUPPLIER QUALIFICATION

### QUALITY ASSURANCE SURVEY

Please answer each question. Please do not leave blanks.				If "N/A", provide explanation in comments.
Subcontracted Maintenance:		Yes	No	Comments
21. Do you subcontract work to sub-tier suppliers? <b>If yes:</b>	<input type="checkbox"/>	<input type="checkbox"/>		
a. Do you maintain a list of approved suppliers and/or subcontracted functions?	<input type="checkbox"/>	<input type="checkbox"/>		
b. Do you flow down the purchaser's quality and specific purchase order requirements to sub-tier suppliers?	<input type="checkbox"/>	<input type="checkbox"/>		
22. Do you perform quality audits on suppliers and subcontractors periodically?	<input type="checkbox"/>	<input type="checkbox"/>		
Material Handling & Control:		Yes	No	Comments
23. Are all incoming materials and parts subjected to a documented receiving inspection (including hidden damage, as applicable)?	<input type="checkbox"/>	<input type="checkbox"/>		
24. Are all products in-house protected from damage or contamination?	<input type="checkbox"/>	<input type="checkbox"/>		
25. Do you have procedures for storage and handling of sensitive parts and equipment?	<input type="checkbox"/>	<input type="checkbox"/>		
26. Do you have procedures available for the correct labeling, storage, and securing of high pressure bottles?	<input type="checkbox"/>	<input type="checkbox"/>		
27. Do you have a shelf life tracking program? <b>If yes, does the program:</b>	<input type="checkbox"/>	<input type="checkbox"/>		
a. Track the expiry dates of all products that have a shelf life?	<input type="checkbox"/>	<input type="checkbox"/>		
b. Ensure expired items will not be used?	<input type="checkbox"/>	<input type="checkbox"/>		
28. Do you have procedures for control of scrap parts?	<input type="checkbox"/>	<input type="checkbox"/>		
29. When returning scrap to the customer, are the scrap parts rendered unusable?	<input type="checkbox"/>	<input type="checkbox"/>		

CONTENT IS CONFIDENTIAL AND PROPRIETARY TO STANDARD AERO.  
INFORMATION SHALL NOT BE DISCLOSED TO THIRD PARTIES WITHOUT THE WRITTEN CONSENT OF STANDARD AERO.

## SUPPLIER QUALIFICATION

### QUALITY ASSURANCE SURVEY

Please answer each question. Please do not leave blanks.			If "N/A", provide explanation in comments.
Tool & Equipment Calibration	Yes	No	Comments
30. Do you have a tool / equipment calibration program? <b>If yes:</b>	<input type="checkbox"/>	<input type="checkbox"/>	
a. Is the use of inspection tools and equipment traceable through the calibration system or through documentation?	<input type="checkbox"/>	<input type="checkbox"/>	
b. Does your calibration system identify calibration due dates and cycles for each tool?	<input type="checkbox"/>	<input type="checkbox"/>	
c. Are personal tools controlled under the calibration system?	<input type="checkbox"/>	<input type="checkbox"/>	
d. Do you have a recall process in place that prevents out-of-service or due-for-calibration tools and equipment from being used?	<input type="checkbox"/>	<input type="checkbox"/>	
31. Do you perform in-house calibrations? <b>If yes:</b>	<input type="checkbox"/>	<input type="checkbox"/>	
a. Are masters traceable to NIST or equivalent standards?	<input type="checkbox"/>	<input type="checkbox"/>	
b. Are adequate environmental conditions maintained during calibrations?	<input type="checkbox"/>	<input type="checkbox"/>	
Retention of Records	Yes	No	Comments
32. Are training records kept for at least 3 years after a person has left the company?	<input type="checkbox"/>	<input type="checkbox"/>	
33. Are audit findings and corrective action records kept for a minimum of 3 years?	<input type="checkbox"/>	<input type="checkbox"/>	
34. Do you keep records of scrapped life-limited parts for at least 3 years?	<input type="checkbox"/>	<input type="checkbox"/>	
a. Do the records include the part number, serial number, and date scrapped?	<input type="checkbox"/>	<input type="checkbox"/>	
35. Are calibration records kept for at least 3 years or 3 cycles of calibration?	<input type="checkbox"/>	<input type="checkbox"/>	

CONTENT IS CONFIDENTIAL AND PROPRIETARY TO STANDARD AERO.  
INFORMATION SHALL NOT BE DISCLOSED TO THIRD PARTIES WITHOUT THE WRITTEN CONSENT OF STANDARD AERO.

## SUPPLIER QUALIFICATION

### QUALITY ASSURANCE SURVEY

#### E. TECHNICAL PROCESS CAPABILITIES AND STANDARDS

<p>Please provide a list of your organization's <b>technical process capabilities</b> and the associated <b>technical standards</b> used (e.g., SAE, ANSI, IEEE, ASTM, etc.)  <b>Or</b>  <b>Complete</b> Section F – Process Capabilities Reference List</p>	Comments
----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	----------

#### F. PROCESS CAPABILITIES REFERENCE LIST

Please use this list to identify your organization's capabilities	In House	Subcontracted	Comments
1. Welding	<input type="checkbox"/>	<input type="checkbox"/>	
a. GTA	<input type="checkbox"/>	<input type="checkbox"/>	
b. Electron Beam	<input type="checkbox"/>	<input type="checkbox"/>	
c. Resistance	<input type="checkbox"/>	<input type="checkbox"/>	
d. Micro-plasma	<input type="checkbox"/>	<input type="checkbox"/>	
e. Laser Cut / Weld / Clad	<input type="checkbox"/>	<input type="checkbox"/>	
2. Specialized Joining or Repair	<input type="checkbox"/>	<input type="checkbox"/>	
3. Shot Peening	<input type="checkbox"/>	<input type="checkbox"/>	
4. Furnace Brazing	<input type="checkbox"/>	<input type="checkbox"/>	
5. Heat Treating	<input type="checkbox"/>	<input type="checkbox"/>	
6. Fluoride Ion Cleaning	<input type="checkbox"/>	<input type="checkbox"/>	
7. Cleaning and Stripping (specify)	<input type="checkbox"/>	<input type="checkbox"/>	
8. Plating (specify)	<input type="checkbox"/>	<input type="checkbox"/>	
9. Metallizing / Plasma	<input type="checkbox"/>	<input type="checkbox"/>	
10. Protective Coatings (specify)	<input type="checkbox"/>	<input type="checkbox"/>	

CONTENT IS CONFIDENTIAL AND PROPRIETARY TO STANDARD AERO.  
INFORMATION SHALL NOT BE DISCLOSED TO THIRD PARTIES WITHOUT THE WRITTEN CONSENT OF STANDARD AERO.



## SUPPLIER QUALIFICATION

### QUALITY ASSURANCE SURVEY

Please use this list to identify your organization's capabilities	In House	Subcontracted	Comments
11. Non-Destructive Testing (specify)	<input type="checkbox"/>	<input type="checkbox"/>	
a. FPI/LPI (Florescent/Liquid Penetrant Inspection)	<input type="checkbox"/>	<input type="checkbox"/>	
b. MPI (Magnetic Particle Inspection)	<input type="checkbox"/>	<input type="checkbox"/>	
c. Ultrasonic	<input type="checkbox"/>	<input type="checkbox"/>	
d. Radiography	<input type="checkbox"/>	<input type="checkbox"/>	
e. Eddy Current	<input type="checkbox"/>	<input type="checkbox"/>	
12. Functional Testing (specify)	<input type="checkbox"/>	<input type="checkbox"/>	
a. Hydraulic	<input type="checkbox"/>	<input type="checkbox"/>	
b. Electrical	<input type="checkbox"/>	<input type="checkbox"/>	
i. Analog	<input type="checkbox"/>	<input type="checkbox"/>	
ii. Digital	<input type="checkbox"/>	<input type="checkbox"/>	
c. Pneumatic	<input type="checkbox"/>	<input type="checkbox"/>	
d. Heat Exchanger	<input type="checkbox"/>	<input type="checkbox"/>	
e. Speed	<input type="checkbox"/>	<input type="checkbox"/>	
13. Machining / Grinding (specify)	<input type="checkbox"/>	<input type="checkbox"/>	
14. High Speed Grinding	<input type="checkbox"/>	<input type="checkbox"/>	
15. Electro-Chemical Machining	<input type="checkbox"/>	<input type="checkbox"/>	
16. Airflow / EFA / GFA Testing	<input type="checkbox"/>	<input type="checkbox"/>	
17. Airfoil or Seal Restoration (specify)	<input type="checkbox"/>	<input type="checkbox"/>	
18. Specialized Dimensional Inspection (specify)	<input type="checkbox"/>	<input type="checkbox"/>	
19. Additive Manufacturing (specify)	<input type="checkbox"/>	<input type="checkbox"/>	
20. Chemical Processing (specify)	<input type="checkbox"/>	<input type="checkbox"/>	
21. Passivation	<input type="checkbox"/>	<input type="checkbox"/>	
22. Adhesive Bonding / Composites	<input type="checkbox"/>	<input type="checkbox"/>	
23. Others: <a href="#">please list on a separate attachment</a>	<input type="checkbox"/>	<input type="checkbox"/>	

CONTENT IS CONFIDENTIAL AND PROPRIETARY TO STANDARD AERO.  
INFORMATION SHALL NOT BE DISCLOSED TO THIRD PARTIES WITHOUT THE WRITTEN CONSENT OF STANDARD AERO.



**SUPPLIER QUALIFICATION**  
QUALITY ASSURANCE SURVEY

G. SUPPLIER CERTIFICATION OF QUALITY ASSURANCE SURVEY			
<b>Company Representative</b>			
Name:	_____	Title:	_____
Phone Number:	_____	Email:	_____
<b>Certification</b>			
By signing below, I hereby certify that (a) the information provided in this form is complete, true, and correct, to the best of my knowledge; and (b) I hereby represent and warrant that I am duly authorized to execute this Certification on behalf of Supplier.			
Date:	_____	Signature:	_____

CONTENT IS CONFIDENTIAL AND PROPRIETARY TO STANDARD AERO.  
INFORMATION SHALL NOT BE DISCLOSED TO THIRD PARTIES WITHOUT THE WRITTEN CONSENT OF STANDARD AERO.